MINUTES OF MEETING
SAN SIMEON
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the San Simeon Community Development District was held on April 19, 2024 at 11:00 a.m. at Lennar Homes, 5505 Waterford District Drive, Miami, Florida.

Present and constituting a quorum were:

Teresa Baluja	Chairperson
Carmen Orozco	Vice Chairperson
Vanessa Perez	Assistant Secretary

Also present were:

Luis Hernandez	District Manager
Andrew Gill	GMS
Jesus Lorenzo	GMS (by phone)
Ginger Wald	District Counsel

FIRST ORDER OF BUSINESS — Roll Call

Mr. Hernandez called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS — Approval of Minutes of the September 15, 2023 Meeting

Mr. Hernandez presented the minutes from the September 15, 2023 meeting, asked for any comments, and upon not hearing any, asked for a motion to approve them.

> On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, the Minutes of the September 15, 2023 Meeting were approved as-presented.

THIRD ORDER OF BUSINESS — Consideration of Resolution #2024-01 Approving the Proposed Fiscal Year 2025 Budget and Setting the Public Hearing

Mr. Hernandez presented the proposed budget, explained the assessment level would remain the same from the prior year, asked the Board for any questions or comments, and upon not hearing any, asked the Board to approve Resolution #2024-01 Approving the Proposed Fiscal Year 2025 Budget and Setting the Public Hearing, and suggested July 19, 2024 as the date for the public hearing.

> On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, Resolution #2024-01 Approving the Proposed Fiscal Year 2025 Budget and Setting the Public Hearing was approved; and the public hearing was scheduled to be held on July 19, 2024 at 11:00 a.m. at Lennar Homes, 5505 Waterford District Drive, Miami, Florida.

FOURTH ORDER OF BUSINESS — Appointment of Audit Selection Committee

Mr. Hernandez explained that the District needed to go through the Audit Selection Committee process and suggested for the CDD Board to appoint itself to be the Audit Selection Committee.

> On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, the San Simeon Community Development District Board was appointed as the Audit Selection Committee.

Audit Selection Committee Meeting

A. Opening Audit Selection Committee Meeting

Mr. Hernandez asked for a motion to open the Audit Selection Committee Meeting.

> On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, the Audit Selection Committee Meeting was opened.

B. Roll Call

C. Selection of Criteria for Evaluation

Mr. Hernandez presented the criteria for evaluation and indicated that the first four criteria: the ability of personnel, the proposer's experience, understanding of the scope of work, and the ability to furnish the required services were mandated by the Florida Statutes while the fifth criteria, price, was an optional suggestion.

> On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, the criteria for evaluation were approved.

D. Authorization of RFP

Mr. Hernandez asked for authorization for staff to advertise the RFP.

> On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, staff was authorized the RFP.

E. Adjournment

Mr. Hernandez asked for a motion to adjourn the Audit Selection Committee Meeting.

> On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, the Audit Selection Committee Meeting was adjourned.

FIFTH ORDER OF BUSINESS Staff Reports

A. Attorney – Discussion of Required Ethics Training Memorandum

Ms. Wald mentioned the required ethics training memorandum had been discussed at other meetings, but if any Board members had questions to let staff know.

B. Engineer

There not being any report, the next item followed.

C. Field

D. Manager

Mr. Hernandez indicated the field report had been provided in the agenda packages and explained the different formats for transcribing the minutes, and after a brief discussion, the Board authorized changing the format of the minutes from verbatim to summarized going forward.

SIXTH ORDER OF BUSINESS Financial Reports

A. Acceptance of Check Register

B. Acceptance of Unaudited Financials

Mr. Hernandez presented the financials reports, asked if there were any questions about the check register or unaudited financials, and upon not hearing any, asked the Board for a motion to accept them.

On MOTION by Ms. Baluja seconded by Ms. Orozco with all in favor, the check register and unaudited financials were accepted.

SEVENTH ORDER OF BUSINESS Supervisors Requests and Audience Comments

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS Adjournment

There not being any other District business to discuss,

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the meeting was adjourned.

Teresa Baluja (Jul 22, 2024 13:07 EDT)

Secretary /Assistant Secretary

Chairman / Vice Chairman

07-19-24docstosign-SanSimeon

Final Audit Report 2024-07-22

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